

SELF STUDY REPORT

SC-ST STUDENTS COACHING CELL

1. Name of the Cell: **SC-ST STUDENTS COACHING CELL (Minority Cell)**
2. Year of establishment :**1984**
3. Vision and Mission Statements

Introduction :

Central & state government and University Grant commission have attached priority for the development & welfare of ST, SC, OBC, Minority and physically Challenged students. The Government is committed to ensure speedy development of these communities through effective implementation of anti - exploitative, protective, economic, social, cultural & welfare measures. The Governments have undertaken various measures to improve the educational status of these communities through steps like provision of scholarships, boarding facilities, free distribution of text books, garments etc. As a result the number of students of these classes have been significantly increased in many professional courses run by the university like MBA/BBA, MCA/BCA, ME/BE/M.TECH and other streams.

Existing Structure in the universities:

As per the existing provisions, the Universities have set up:

1. SC/ST Cell to implement the reservation Policy for SC/ST in Universities and colleges.
2. Minority Cell for coaching classes for NET to enable students to clear

NET and coaching classes for entry in service for disadvantaged sections of the Society.

3. The Minority Cell does not conduct remedial classes/Tutorial for SC,ST,OBC Minorities and physically challenged students of University teaching departments
4. There are no schemes/provisions for these student to improve and develop their overall personality that is essential for employment.

1. Minority Cell:

Coaching Schemes for Schedule cast Scheduled Tribes, OBC

1. Remedial Coaching Undergraduate and Postgraduate Level.
2. Coaching for Entry into Services.
3. Coaching for NET & CET Exam.

The major functions of this cell will be:

- a) To prepare students for NET and SLAT by conducting Coaching classes to increase the number of NET-qualified SC/ST/OBC/Minority candidates for teaching posts.
- b) To conduct coaching classes for competitive examinations like UPSC,PSC,BANK PO etc for entry in service.
- c) To Prepare students for professional examinations like PET,PMT,IIT,CA/CS,CAT/MET, etc.

2. Training & Personality Development :

In spite of the fact that number of students has been increased but no efforts have been put in by the institutes /schools of universities to improve the communication and personality of these students, which make them competent and capable of remaining employable. Therefore these students are finding it very difficult to get employment in private

companies that do not have any reservation policy in recruitment, As a result students of these classes are unemployed even after getting professional degrees.

This cell will take due care in training and developing the SC/ST/OBC/MINORITY/Physically challenged students of University Teaching Departments to assist them for better employment opportunities. The major functions will be to:

- a) Conduct Training & Development Programs and Personality Development Sessions for these students.
- b) Advice and guide such students for presentations, communication and study skills.
- c) Organize and Arrange guest Lectures and teaching sessions to the needy Students.
- d) Advice and counsel such students on academic and career matters.
- e) Counsel students in their personal problems and in critical situations as well as help them achieve over all development of their personality.
- f) Coordinate students activities related to cultural, social and welfare events.
- g) Coordination with the departments of the University, State Government and other concerned agencies in respect of the matters connected with welfare and economic empowerment of such students and other related issues.

- h) Review of plan schemes and other programmes of University to ensure that the aspects of welfare, development and empowerment are promoted through the programmes and schemes of the University.
- i) Preparation of Action Plan pertaining to the University for the overall development of these students in line with the governmental Policy.
- j) Other incidental matters pertaining to the subject.

3. Objectives

OBJECTIVES OF THE SCHEMES

A) Scheme of Remedial Coaching at Undergraduate and Postgraduate Level for Scheduled Castes, Scheduled Tribes and Minority Communities Students

Remedial Coaching is to be organized at Undergraduate and/or Postgraduate level with an objective to:

- a. Improve the academic skills and linguistic proficiency of the students in various subjects.
- b. To raise their level of comprehension of basic subjects to provide a stronger foundation for further academic work.
- c. To strengthen their knowledge skills and attitudes in such subjects where quantitative and qualitative techniques and laboratory activities are involved, so that the necessary guidance and training provided under the programme may enable the student to come up to the level necessary for pursuing higher studies efficiently and to reduce their failure and dropout rate.
- d. To provide career guidance and psychological counseling for capacity building to those who are in need of such counseling.

B) COACHING SCHEME FOR ENTRY INTO SERVICES FOR SCHEDULED CASTES SCHEDULED TRIBES AND MINORITY COMMUNITIES STUDENTS.

Coaching scheme for entry into services is to be organized with an objective to :

- (i) Prepare students to gain useful employment in Group "A" "B" and "C" in Central services, State services and equivalent positions in private sector,
- (ii) To orient students for particular examination conducted for selection to services such as AIA, State Public Services, Bank recruitment etc.
- (iii) To focus on the specific requirements of a particular competitive examination.

The University may develop Employment information Cell for providing

information about various competitive examinations in the area of their operation.

C) SCHEME FOR COACHING SCHEDULED CASTES, SCHEDULED TRIBES AND MINORITY COMMUNITIES CANDIDATES FOR PREPARE FOR NATIONAL ELIGIBILITY TEST (NET) FOR STATE ELIGIBILITY TEST (SET) FOR LECTURESHIP.

The main objective of the scheme is to prepare Scheduled Castes, Scheduled Tribes and Minority Communities candidates for appearing in NET or SET so that sufficient number of candidates become available for selection as Lecturers in the university system.

D) ORGANIZATION OF COACHING CLASSES

The scheme of Remedial Coaching for Scheduled Castes, Scheduled Tribes, BOC (Non Creamy layer) Minorities Community Students may be implemented by the universities. The scheme of coaching for entry into services may be conducted by the universities. The eligible university may avail of any one or all the schemes depending on their compatibility.

E) GROUPING OF STUDENTS ;

Coaching may be organized by dividing the candidates into various groups, each group may be placed under the charge of one faculty member so that the responsibility could be fixed and the faculty members are in a position to develop rapport with the assigned group and monitor the progress of the students.

F) DEPLOYMENT OF FACULTY MEMBERS;

The University may engage the services of motivate teachers in service and retired faculty members from the university or post-graduate of universities who volunteer to teach in the subjects of papers conceded.

G) CLASSES AND METHOD OF INSTRUCTION :

- i. Applications may be invited and selection of candidates for providing coaching will be done from the regular as well as dropped out students.
- ii. Coaching classes may be organized at different times such as during working days or on holidays, or in vacations. Depending on the convenience of the candidates as well as faculty members. Vacations may be utilized for admitting candidates from other universities. The timetable of coaching classes should be announced in the beginning of the classes.
- iii. The method of instruction should be through class work tutorials, work assignments followed by discussion and face to face interactions. Candidates should be encouraged to form study groups to help one another. Audio -video aids should be used wherever possible. A great deal of Voluntary effort should be promoted.
- iv. At least 50 clock hours of teaching should be organized for each subject or paper of 100 marks. After every 10 hours of teaching an examination should be conducted and evaluation report may be discussed with student/candidate concerned.

H) ATTENDANCE

The University will be required to maintain attendance registers for all candidates enrolled for the coaching classes as well as subject-wise results of tests, or other evaluation. The students/candidates

remaining absent for more than 2 times may be suitably advised to maintain regular attendance.

I) INFRASTRUCTURE

The University will provide adequate furniture, classrooms, library facilities, study material and other necessary infrastructure from its own resources for conducting coaching classes.

4. Location:

Takshila Campus Khandwa Indore(M.P.)

5. Human Resources:

Name Of Present Coordinator : **Dr. Laxmikant Tripathi, Coordinator
Minority Cell, D.A.V.V, Indore(M.P.)**

1 Number of Visiting Experts in the Department, their sanction letters and details Semester - wise

List of TEACHING / VISITING EXPERTS 2007-08

SNO.	Name of the teacher/visiting expert	Subject/Class	Designation	Num of Licture Deliverd	Education Details
1	2	3	4	5	6
1	Dr. P.Y.Mishra	U.G.C Net	Vaishnav commerce collage,indore	21	M.COM/Phd
2	Dr.Nilam Hingorani	-----"----- ---	Retired prof,Old G.D.C.Collage,Indore	9	M.A./Phd
3	Prof.I.S. Chawla	-----"----- ---	Retired prof,Govt.P.G. Collage,Mhow	20	M.A./Phd
4	Prof.A.B.Sirwani	-----"----- ---	Retired prof,M.B.Khalsa Collage,Indore	4	M.S.C/Phd
5	Prof.A.K. Rana	-----"----- ---	Vaishnav commerce collage,indore	2	M.COM/Phd
6	Prof.Suhas Dhande	-----"----- ---	Renesa Collage of Studies,Indore	5	M.COM/Phd
7	Dr. Y.G.Joshi	-----"----- ---	Renesa Collage of Studies,Indore	2	M.A./Phd
8	Dr. P.Y.Mishra	B.E.D Entrance Exam	Vaishnav commerce collage,indore	23	M.COM/Phd
9	Dr.R.K.Nanawati	-----"----- ---	Retired prof,Old G.D.C.Collage,Indore	15	M.A./Phd
10	Dr.Sadhna Tiwari	-----"----- ---	Retired prof,Arts & Commerce Collage,Indore	24	M.A./Phd

11	Dr.D.K.Gupta	-----"----- ---	Arts & Commerce Collage,Indore	6	M.A./Phd
12	Dr. P.Y.Mishra	M.P.P.S.C Main Exam	Vaishnav commerce collage,indore	26	M.COM/Phd
13	Dr.Sadhna Tiwari	-----"----- ---	Retired prof,Arts & Commerce Collage,Indore	17	M.A./Phd
14	Dr.R.K.Nanawati	-----"----- ---	Retired prof,Old G.D.C.Collage,Indore	14	M.A./Phd
15	Dr.Jahawar Choudhary	-----"----- ---	Arts & Commerce Collage,Indore	10	M.A./Phd
16	Dr.S.H Shek	-----"----- ---	Arts & Commerce Collage,Indore	5	M.A./Phd
17	Dr.Nilam Hingorani	-----"----- ---	Retired prof,Old G.D.C.Collage,Indore	11	M.A./Phd
18	Prof.A.B.Sirwani	-----"----- ---	Retired prof,M.B.Khalsa Collage,Indore	8	M.S.C/Phd
19	Prof.I.S. Chawla	-----"----- ---	Retired prof,Govt.P.G. Collage,Mhow	25	M.A./Phd
20	Prof.Sangeeta Sharma	-----"----- ---	New GDC Collage,Indore	22	M.A./Phd
21	Dr. P.Y.Mishra	Civil JaJ Exam	Vaishnav commerce collage,indore	26	M.COM/Phd
22	Dr.Nilam Hingorani	-----"----- ---	Retired prof,Old G.D.C.Collage,Indore	26	M.A./Phd
23	Prof.A.B.Sirwani	-----"----- ---	Retired prof,M.B.Khalsa Collage,Indore	4	M.S.C/Phd
24	Prof.I.S. Chawla	-----"----- ---	Retired prof,Govt.P.G. Collage,Mhow	26	M.A./Phd

25	Prof.Minakshi Joshi	-----"----- ---	Prof.BED Collage,D.A.V.V Indore	5	M.A./Phd
26	Dr.Rampal Sigh	-----"----- ---	Prof.BED Collage,D.A.V.V Indore	9	M.A./Phd
27	Prof.A.B.Sirwani	M.P.P.S.C Interview	Retired prof,M.B.Khalsa Collage,Indore	17	M.S.C/Phd
28	Prof.R.K.Ved	-----"----- ---	Holker Science Collage,Indore	22	M.S.C/Phd
29	Prof.K.N.Chaturvedi	-----"----- ---	Holker Science Collage,Indore	22	M.S.C/Phd
30	Prof.L.K.Mudgal	-----"----- ---	Holker Science Collage,Indore	14	M.S.C/Phd
31	Dr.M.D.Somani	-----"----- ---	prof,Govt.P.G. Collage,Mhow	18	M.COM/Phd
32	Prof.I.S. Chawla	-----"----- ---	Retired prof,Govt.P.G. Collage,Mhow	25	M.A./Phd
33	Prof.R.D.Mehata	-----"----- ---	Govt Collage Ambala.	28	M.A./Phd
34	Dr. P.Y.Mishra	-----"----- ---	Vaishnav commerce collage,indore	18	M.COM/Phd
35	Dr.Nilam Hingorani	-----"----- ---	Retired prof,Old G.D.C.Collage,Indore	8	M.A./Phd
36	Dr.Sadhna Tiwari	-----"----- ---	Arts & Commerce Collage,Indore	8	M.A./Phd
		TOTAL		550	

List of TEACHING / VISITING EXPERTS 2008-09

SNO.	Name of the teacher/visiting expert	Subject/Class	Designation	Num of Licture Deliverd	Education Details
1	2	3	4	6	7
1	Prof.I.S Chawla	U.G.C Net Exam	Retired prof,Govt.P.G. Collage,Mhow	85	M.A./Phd
2	Dr.Ranju Lulla	-----"----- -	School of Law,D.A.V.V indore	29	M.A./Phd
3	Dr.P. Y.Mishra	-----"----- -	Vaishnav commerce collage,indore	126	M.COM/Phd
4	Prof.Manish Sitlani	-----"----- -	Reader Profesor,I.I.P.S.D.A.V.V,Indore	24	M.COM/Phd
5	Prof. R.D Mehta	-----"----- -	Govt Collage Ambala.	17	M.A./Phd
6	Prof.Manju Sachdeva	-----"----- -	Prof.BED Collage,D.A.V.V Indore	24	M.A./Phd
7	Dr.Nilam Hingorani	-----"----- -	Retired prof,Old G.D.C.Collage,Indore	74	M.A./Phd
8	Prof.A.B Sirwani	-----"----- -	Retired prof,M.B.Khalsa Collage,Indore	30	M.S.C/Phd
9	Prof.Minakshi Joshi	-----"----- -	Prof.BED Collage,D.A.V.V Indore	14	M.A./Phd
10	Dr.Sadhna Tiwari	-----"----- -	Arts & Commerce Collage,Indore	26	M.A./Phd
11	Dr.Devendra Bagga	-----"----- -	Arts & Commerce Collage,Indore	1	M.A./Phd
12	Prof.R.K. Ved	PET/PMT Exam	Holker Science Collage,Indore	32	M.S.C/Phd

13	Prof K.N.Chaturvedi	-----" -	Holker Science Collage,Indore	32	M.S.C/Phd
14	Prof.A.B.Sirvani	-----" -	Retired prof,M.B.Khalsa Collage,Indore	33	M.S.C/Phd
15	Prof.Anupam Jain	-----" -	Holker Science Collage,Indore	29	M.S.C/Phd
16	Prof.Anees Sidaqi	-----" -	Holker Science Collage,Indore	29	M.S.C/Phd
17	Prof.G.S Holkar	-----" -	Holker Science Collage,Indore	14	M.S.C/Phd
18	Prof.S.K.Dave	-----" -	Holker Science Collage,Indore	29	M.S.C/Phd
19	Prof.Rajeev Dixit	-----" -	Holker Science Collage,Indore	9	M.S.C/Phd
20	Dr.P.Y.Mishra	Remadial Classes	Vaishnav commerce collage,indore	88	M.COM/Phd
21	Prof.I.S Chawla	-----" -	Retired prof,Govt.P.G. Collage,Mhow	87	M.A./Phd
22	Dr.Sadhna Tiwari	-----" -	Arts & Commerce Collage,Indore	64	M.A./Phd
23	Dr.Nilam Hingorani	-----" -	Retired prof,Old G.D.C.Collage,Indore	37	M.A./Phd
24	Prof.A.B Sirwani	-----" -	Retired prof,M.B.Khalsa Collage,Indore	17	M.S.C/Phd
25	Prof.I.S Chawla	P.S.C Pre Exam	Retired prof,Govt.P.G. Collage,Mhow	95	M.A./Phd

26	Dr.Nilam Hingorani	-----" -	Retired prof,Old G.D.C.Collage,Indore	50	M.A./Phd
27	Dr.Sadhna Tiwari	-----" -	Arts & Commerce Collage,Indore	82	M.A./Phd
28	Dr.P.Y.Mishra	-----" -	Vaishnav commerce collage,indore	80	M.COM/Phd
29	Prof.I.S Chawla	Bank Clerk Exam	Retired prof,Govt.P.G. Collage,Mhow	99	M.A./Phd
30	Dr.Nilam Hingorani	-----" -	Retired prof,Old G.D.C.Collage,Indore	96	M.A./Phd
31	Dr.Sadhna Tiwari	-----" -	Arts & Commerce Collage,Indore	50	M.A./Phd
32	Dr.P.Y.Mishra	-----" -	Vaishnav commerce collage,indore	104	M.COM/Phd
33	Prof.Kailesh Bundela	-----" -	Vaishnav commerce collage,indore	3	M.COM/Phd
34	Prof.S.S.Pawar	-----" -	Dean University,D.A.V.V.	2	M.COM/Phd
			TOTAL	1617	

List of TEACHING / VISITING EXPERTS 2009-10

SNO.	Name of the teacher/visiting expert	Subject	Designation	Num of Licture Deliverd	Education Details
1	2	3	4	6	7
1	Prof.I.S.Chawla	U.G.C Net Exam	Retired prof,Govt.P.G. Collage,Mhow	74	M.A./Phd
2	Dr.P. Y.Mishra	-----"	Vaishnav commerce collage,indore	80	M.COM/Phd
3	Dr.Nilam Hingorani	-----"	Retired prof,Old G.D.C.Collage,Indore	79	M.A./Phd
4	Dr.Sadhna Tiwri	-----"	Arts & Commerce Collage,Indore	76	M.A./Phd
5	Prof.R.C.Dixit	PET/PMT Exam	Holker Science Collage,Indore	48	M.S.C/Phd
6	Prof.R.K.Ved	-----"	Holker Science Collage,Indore	37	M.S.C/Phd
7	Prof.S.K.Dave	-----"	Holker Science Collage,Indore	35	M.S.C/Phd
8	Prof.Anees Sidqui	-----"	Holker Science Collage,Indore	18	M.S.C/Phd
9	Prof.A.B.Sirwani	-----"	Retired prof,M.B.Khalsa Collage,Indore	41	M.S.C/Phd
10	Prof.I.S.Chawla	U.G.C Net Exam	Retired prof,Govt.P.G. Collage,Mhow	88	M.A./Phd
11	Dr.P. Y.Mishra	-----"	Vaishnav commerce collage,indore	95	M.COM/Phd

12	Prof.A.B.Sirwani	-----"-----	Retired prof,M.B.Khalsa Collage,Indore	25	M.S.C/Phd
13	Prof.I.S.Chawla	P.S.C.Main Exam	Retired prof,Govt.P.G. Collage,Mhow	89	M.A./Phd
14	Dr.Nilam Hingorani	-----"-----	Retired prof,Old G.D.C.Collage,Indore	96	M.A./Phd
15	Dr.P.Y.Mishra	-----"-----	Vaishnav commerce collage,indore	138	M.COM/Phd
16	Dr.Sadhna Tiwri	-----"-----	Arts & Commerce Collage,Indore	85	M.A./Phd
17	Prof. R.K. Nanawati	-----"-----	Retired prof,Old G.D.C.Collage,Indore	62	M.A./Phd
18	Prof Bhanupratap Singh	Mandi Inspactor Exam	Reader,I.I.P.S.D.A.V.V.Indore	22	M.A./Phd
19	Prof Sharad Khandelwal	-----"-----	Arts & Commerce Collage,Indore	5	M.COM/Phd
20	Prof.R.D.Mehta	-----"-----	Govt Collage Ambala.	35	M.A./Phd
21	Prof.S.C Chaturvedi	-----"-----	Rerired S.B.I. Bank Manger	18	M.A./Phd
22	Prof.S.K Dave	-----"-----	Holker Science Collage,Indore	17	M.S.C/Phd
		Total		1269	

List of TEACHING / VISITING EXPERTS 2010- Sep. 12

SNO.	Name of the teacher/visiting expert	Subject	Designation	Num of Licture Deliverd	Education Details
1	2	3	4	6	7
1	Prof.S.K.Dave	M.P.P.SC Tax Assitant Exam/PET PMT/PSC Main	Holker Science Collage,Indore	18	M.S.C/Phd
2	Prof.R.K. Ved	-----"-----	Holker Science Collage,Indore	10	M.S.C/Phd
3	Prof.Rajesh Chaturvedi	-----"-----	M.A.PhD	6	M.A./Phd
4	Prof.I.S.Chawla	-----"-----	Retired prof,Govt.P.G. Collage,Mhow	12	M.A./Phd
5	Dr.Nilam Hingorani	-----"-----	Retired prof,Old G.D.C.Collage,Indore	19	M.A./Phd
6	Prof.Upendra Singh	-----"-----	Arts & Commerce Collage,Indore	23	M.A./Phd
7	Prof.Suhas Dhande	-----"-----	Renesa Collage of Studeis,indore	2	M.COM/Phd
8	Prof.Rameshwar Jatwa	-----"-----	Reader ,I.M.S. D.A.V.V Indore	10	M.S.C/Phd
9	Prof.Seema Chokse	-----"-----	School of Law,D.A.V.V.Indore	41	B.A.LLB
10	Dr.D.K. Bagga	-----"-----	Arts & Commerce Collage,Indore	9	M.A./Phd
11	Prof.Archana Agarwal	-----"-----	Arts & Commerce Collage,Indore	39	M.A./Phd

12	Dr.Govind Singhel	UGC NET EXAM	Govt. P.G. Collage Mhow	23	M.COM/Phd
13	Dr.Dinesh Dave	-----"-----	Sugni Devi Collage,Indore	13	M.COM/Phd
14	Dr.P.K.Sanse	-----"-----	Govt. P.G. Collage Mhow	19	M.COM/Phd
15	Prof.Amiye Pahare	-----"-----	Holker Science Collage,Indore	16	M.COM/Phd
16	Prof.Salim Khan	-----"-----	Holker Science Collage,Indore	14	B.A.LLB
17	Dr.Nirmal Pagariya	-----"-----	Arts & Commerce Collage,Indore	12	B.A.LLB
18	Prof.Deepmala Gupta	-----"-----	Arts & Commerce Collage,Indore	15	M.A./Phd
19	Prof.Archana Agarwal	Civil Jaj Exam/Bank PO/Sub Inspector	School of Law,D.A.V.V.Indore	8	B.A.LLB
20	Prof.Salim Khan	-----"-----	Holker Science Collage,Indore	16	B.A.LLB
21	Prof.Nirmal Pagariya	-----"-----	Arts & Commerce Collage,Indore	3	B.A.LLB
22	Prof.Praveen Choudhary	-----"-----	Arts & Commerce Collage,Indore	3	M.COM/Phd
23	Dr.Dinesh Dave	-----"-----	Sugni Devi Collage,Indore	5	M.COM/Phd
24	Prof.J.K.Jain	-----"-----	Arts & Commerce Collage,Indore	17	M.COM/Phd

25	Prof.Archana Rakka	-----"-----	School of Law,D.A.V.V.Indore	9	B.A.LLB
26	Prof.P.K.Sanse	-----"-----	Govt. P.G. Collage Mhow	3	M.S.C/Phd
27	Prof.Amiye Pahare	-----"-----	Holker Science Collage,Indore	3	M.S.C/Phd
28	Prof.Anita Gehlot	-----"-----	Holker Science Collage,Indore	3	M.S.C/Phd
29	Prof.Aparajeeta Rai	-----"-----	Lecturer I.I.P.S. DAVV Indore	3	M.S.C/Phd
30	Prof.Deepmala Gupta	-----"-----	Arts & Commerce Collage,Indore	17	M.A./Phd
31	Prof.I.S.Chawla	M.P.P.SC Pre/Interview	Retired prof,Govt.P.G. Collage,Mhow	37	M.A./Phd
32	Prof.A.B.Sirwani	-----"-----	Retired prof,M.B.Khalsa Collage,Indore	33	M.S.C/Phd
33	Prof.Sanjay Viyas	-----"-----	Holker Science Collage,Indore	30	M.S.C/Phd
34	Prof.Upendra Singh	-----"-----	Arts & Commerce Collage,Indore	11	M.A./Phd
35	Dr.S.S.Pawar	-----"-----	Dean University,D.A.V.V.	4	M.A./Phd
36	Prof.Amiye Pahare	-----"-----	Holker Science Collage,Indore	20	M.S.C/Phd
37	Dr.Kirti Khurasiya	-----"-----	Holker Science Collage,Indore	2	M.S.C/Phd
38	Prof.Nitn Sapre	-----"-----	G.S.I.T.S Collage Indore	1	M.S.C/Phd
39	Dr.Ganesh Kawadiya	-----"-----	Head School of Economics,D.A.V.V. Indore	2	M.A./Phd
Total				531	

6. Copies of Latest Biodata of Visiting Faculty in positions in the Department
File No 01
7. Copies of Yearly Performa Based Assessment Records and Feedbacks of Visiting Experts Faculty in positions in the Department
File no. 02
8. Number of academic support staff (technical) and administrative staff:

S.NO	NAME OF OFFICER/EMPLOYEE	POST	QULIFICATION	EX PERIENCE
01	Dr. Laxmikant Tripathi	Coordinator	M.com.,MBA,Phd	18 Yrs.
02	Mr. Sunil Lashkari	Accountant (Part Time)	M.com.	15 Yrs.
03	Mr. Khemraj Mourya	L.D.C. (Part Time)	M.com,M.phil,Phd	20 Yrs.
04	Mr.Praveen Gurjar	Computer Operator (Part Time)	B.A, M.S.W.	09 Yrs.
05	Mr. Santosh Yadav	Librarian (Part Time)	B.A.,B.Lib	04 Yrs.
06	Mr.Ajay Singh Mujalde	Peon (Part Time)	12 th	09 rs.

9. Advisory Committee formation and Meeting Records

The University constitutes an Advisory Committee. The Vice-Chancellor be the Chairman of the Advisory Committee. Besides there will be five other members at the level of Professor at least one each from Scheduled Castes, Scheduled Tribes and Minority Communities. The Coordinator of the Programmed will be the Member Secretary of the Advisory Committee. It is expect that Advisory Committee will meet at least twice a year.

File no 03

10. Yearly Plans and Operational policies

11. Financial Resources

a. Governmental and UGC plan

b. **Yearly Grants**

c. Self generated from Course Registration fees, if any, yearwise

2007-08 to Sep.2013 (under Marge Scheme)

- a) Scheme of Remedial Coaching at Undergraduate and postgraduate level Classes for SC/ST & Minority Communities .
- b) Coaching Scheme for Entry into Services for SC/ST & Minority Communities .
- c) Coaching for SC/ST & Minority Communities to NET/ SET for lectureship.

Status 2007-08 to Sep.2013 (under Marge Scheme)

Particulars	Total (In Rs.)
Sanctioned Amount	40.00 Lakh
Utilized Amount	39,21,089/-
Unspent Amount	78,911/-

12. Number of Active Coaching days during the Current year.

2012-13 290 DAYS

Number of Active Coaching days during the past four years.

2008-09 237 DAYS	2009-10 262 DAYS	2010-11 263 DAYS	2011-12 316 DAYS
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13. Yearwise Number of Activities, Coaching programmes and Courses

2013	5	2012	10
2011	7	2010	5
		2009	5

10b. Statistical Graphical Representations of Each Coaching Activity Yearwise

14. Year wise Each Coaching Activity Details

PROGRESS REPORT YEAR 2007-2008

PROGRESS REPORT OF THE U.G.C. SCHEME OF COACHING CLASSES SC,ST COMMUNITIES

S.NO	NAME OF THE CAMPEATATIVE EXAM	DURATION OF COACHING CLASSES	No. of Hours	DETAILS OF STUDENTS ENROLLED COMMUNITY WISE			DETAILS OF STUDENTS SUCCESSFUL COMMUNITY WISE		
				S.C.	S.T.	TOTAL	S.C.	S.T.	TOTAL
1	U.G.C NET EXAM JUNE 2007	MAY 07 TO JUNE 07	147	25	23	48	2	1	3
2	B.E.D ENTRANCE EXAM 2007	JUNE 07 TO JULY 07	176	16	13	29	10	3	13
3	MPPSC MAIN EXAM 2007	MAY 07 TO JUNE 07	193	13	12	25	3	4	7
4	CIVIL JAJ EXAM 2007	APRIL 07 TO MAY 07	166	11	13	24	3	2	5
5	U.G.C NET EXAM DEC. 2007	NOV.07 TO DEC.07	112	12	13	25	1	-	1
6	MPPSC INTERVIEW 2008	FEB.2008 TO MARCH 08	94	18	17	35	6	8	14
		TOTAL	888	95	91	186	25	18	43

PROGRESS REPORT YEAR 2008-2009

PROGRESS REPORT OF THE U.G.C. SCHEME OF COACHING CLASSES SC,ST COMMUNITIES

S.NO	NAME OF THE CAMPEATATIVE EXAM	DURATION OF COACHING CLASSES	No. of Hours	DETAILS OF STUDENTS ENROLLED COMMUNITY WISE			DETAILS OF STUDENTS SUCCESSFUL COMMUNITY WISE		
				S.C.	S.T.	TOTAL	S.C.	S.T.	TOTAL
1	U.G.C NET EXAM 2008	APRIL 08 TO JUNE 08	178	15	22	37	4	2	6
2	PSC PRE EXAM 2008	MARCH 08 TO JULY 08	423	28	42	70	12	18	30
3	REMADIAL COUCHING 2008	MARCH 08 TO AUG.08	203	15	41	56	DEPARTMENTAL TEST 35 STUDENTS		
4	PET/PMT ENTRANCE EXAM 2008	APRIL 08 TO JUNE 08	266	32	67	99	13	17	30
5	BANK PO/CLERK EXAM 2009	JAN.09 TO MARCH 09	248	18	42	60	6	12	18
		TOTAL	1318	108	214	322	35	49	78

PROGRESS REPORT YEAR 2009-2010

PROGRESS REPORT OF THE U.G.C. SCHEME OF COACHING CLASSES SC,ST COMMUNITIES

S.NO	NAME OF THE CAMPEATATIVE EXAM	DURATION OF COACHING CLASSES	No. of Hours	DETAILS OF STUDENTS ENROLLED COMMUNITY WISE			DETAILS OF STUDENTS SUCCESSFUL COMMUNITY WISE		
				S.C.	S.T.	TOTAL	S.C.	S.T.	TOTAL
1	U.G.C NET EXAM 2009	APRIL 09 TO JUNE 09	210	13	16	29	1	2	3
2	PET/PMT ENTRANCE EXAM 2009	APRIL 09 TO MAY 09	184	32	29	61	11	13	24
3	U.G.C NET EXAM 2009	AUG. 09 TO NOV.09	226	16	22	38	1	1	2
4	PSC MAIN EXAM 2009	NOV. 09 TO JAN 10	255	41	52	93	14	22	36
5	MANDI SUBINSPACTAR EXAM 2009	DEC. 09 TO FEB.10	198	16	33	49	11	23	34
		TOTAL	1073	118	152	270	38	61	99

PROGRESS REPORT YEAR 2010-2011

PROGRESS REPORT OF THE U.G.C. SCHEME OF COACHING CLASSES SC,ST COMMUNITIES

S.NO	NAME OF THE CAMPEATATIVE EXAM	DURATION OF COACHING CLASSES	No. of Hours	DETAILS OF STUDENTS ENROLLED COMMUNITY WISE			DETAILS OF STUDENTS SUCCESSFUL COMMUNITY WISE		
				S.C.	S.T.	TOTAL	S.C.	S.T.	TOTAL
1	M.P.P.S.C. TAX ASSISTANT 2010	APRIL 10 TO JULY 10	360	16	26	42	3	4	7
2	CIVIL JUDGE EXAM 2010	JUNE 10 TO JULY 10	176	22	18	40	4	2	6
3	M.P.P.S.C.INTER VIEW 2010	AUG. 10 TO SEP.10	96	24	64	88	12	26	38
4	M.P.P.S.C.MAIN EXAM 2010	NOV. 10 TO DEC. 10	101	16	22	38	4	7	11
5	BANK CLERECAL EXAM 2010	NOV. 10 TO DEC. 10	202	46	63	109	19	14	33
6	M.P.P.S.C TAX ASSITANT INTERVIEW 2011	DEC. 10 TO JAN.11	92	18	21	39	8	9	17
7	M.P.P.S.C PRE EXAM 2011	NOV.10 TO FEB 11	388	116	365	481	74	110	184
		TOTAL	1415	258	579	837	124	172	296

PROGRESS REPORT YEAR 2011-2012

PROGRESS REPORT OF THE U.G.C. SCHEME OF COACHING CLASSES SC,ST COMMUNITIES

S.NO	NAME OF THE CAMPEATATIVE EXAM	DURATION OF COACHING CLASSES	No. of Hours	DETAILS OF STUDENTS ENROLLED COMMUNITY WISE			DETAILS OF STUDENTS SUCCESSFUL COMMUNITY WISE		
				S.C.	S.T.	TOTAL	S.C.	S.T.	TOTAL
1	PET/PMT ENTRANCE TEST 2011	PET MARCH 11 TO MAY 2011 PMT MARCH 11 TO JULY 2011	340	66	48	114	29	25	54
2	M.P.P.S.C MAIN EXAM 2011	MAY 2011 TO AUG.2011	372	8	25	33	1	8	9
3	U.G.C. NET EXAM JUNE 2011	MAY 2011 TO JUNE 2011	150	2	8	10	0	1	1
4	BANK P.O. CLERICAL EXAM 2011	MAY 2011 TO SEP.2011	436	8	8	16	3	2	5
5	SUB INSPECTOR EXAM 2011	AUG. 2011 TO SEP.2011	172	29	30	59	9	11	20
6	BANK CLERICAL EXAM 2011	OCT. 2011 TO NOV.2011	184	18	23	41	4	7	11
7	M.P.P.S.C PRE EXAM 2011-12	OCT. 2011 TO SEP.2012	988	178	202	380	49	111	160
8	M.P.P.S.C INTERVIEW 2011-12	NOV. 2011 TO DEC.2011	96	10	9	19	4	4	8
9	PET.PMT ENTRANCE TEST 2012	JAN.2012 TO MAY 2012	412	61	79	140	22	42	64
10	BANK CLERICAL EXAM 2012	FEB. 2012 TO MAY 2012	308	44	53	97	11	17	28
		TOTAL	3458	424	485	909	132	228	360

PROGRESS REPORT YEAR 2012-2013

PROGRESS REPORT OF THE U.G.C. SCHEME OF COACHING CLASSES SC,ST COMMUNITIES

S.N O	NAME OF THE CAMPEATATIVE EXAM	DURATION OF COACHING CLASSES	No. of Hours	DETAILS OF STUDENTS ENROLLED COMMUNITY WISE			DETAILS OF STUDENTS SUCCESSFUL COMMUNITY WISE		
				S.C.	S.T.	TOTAL	S.C.	S.T.	TOTAL
1	U.G.C. NET EXAM JUNE 2012	APRIL 2012 TO JUNE 2012	258	8	16	24	1	2	3
2	SUB INSPECTOR EXAM 2012	JULY 2012 TO SEP.2012	296	8	13	21	RESULT AWAITED		
3	M.P.P.S.C PRE EXAM 2011-12	NOV.2012 TO FEB 2013	207	111	165	276	56	85	141
4	U.G.C. NET EXAM DEC. 2012	DEC.2012 TO DEC.2012	66	7	3	10	2	1	3
5	BANK CLERICAL EXAM 2013	JAN. 2013 TO APRIL 2013	368	79	58	137	RESULT AWAITED		
		TOTAL	1195	213	255	468	59	88	147

15. Year wise each Coaching Courses Records (Need Assessment, Sanctions, Payments) including Photographs

16. Record of Infrastructure (Class room size, seat capacity, infrastructure such as LCD, Wi-Fi), Library Infrastructure, Computers, Laboratories, Virtual Class Rooms, Webinar Rooms e-Learning Material, Video Lectures, Slides, and Library Resources Used:

17. Existence of Website Link and Next Year Plans

1. The cell initiate , Encourage the candidates to achieve their goal.
2. Advice and counsel such students on academic and career matters.
3. The minority cell is also planning to organized an outside job oriented camp for students of areas which is near by Indore.
4. The conduct Training & development programs and personal Interview preparation for students.
5. The cell takes student feedback after completing their coaching and their suggestions are listen and followed.

15 . Write up of Future plans of the department.

As per the U.G.C. Guideline 2013-14.

16. Record of any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

Strengths of the Departments

1. Department is run with the financial support of University Grant Commission. New Delhi and Ministry of Social Justice & Empowerment.
2. Regular classes from time to time as per the needs of students
3. Excellent Faculty from academics and profession is available to us.
4. Extensive coaching classes for the competitive examinations and Career Guidance facility sessions are organized from time to time.
5. Diverse profile of students like caste, class, religion and status.

Weakness of the Departments

1. Additional infrastructural set up for modernized classrooms, computers, printers/scanners./LCD projectors furniture and need of regular faculty and staff.
2. Requirement of Good Library and infrastructure like Reading Room/Hall.Almirah /Racks,Books/Magazines/Journals/Newspapers.
3. New building required for classes.
4. Need of hostel facilities for students coaching period.

17. Write up of efforts for Quality Sustenance and Assurance in the department

This cell will take due care in training and developing the SC/ST/OBC/ MINORITY/Physically challenged students of University Teaching Departments to assist them for better employment opportunities. The major functions will be to:

- a) Conduct Training & Development Programs and Personality Development Sessions for these students.
- b) Advice and guide such students for presentations, communication and study skills.
- c) Organize and Arrange guest Lectures and teaching sessions to the needy Students.
- d) Advice and counsel such students on academic and career matters.
- e) Counsel students in their personal problems and in critical situations as well as help them achieve over all development of their personality.
- f) Coordinate students activities related to cultural, social and welfare events.
- g) Coordination with the departments of the University, State Government and other concerned agencies in respect of the matters connected with welfare and economic empowerment of such students and other related issues.
- h) Review of plan schemes and other programmes of University to ensure that the aspects of welfare, development and empowerment are promoted through the programmes and schemes of the University.
- i) Preparation of Action Plan pertaining to the University for the overall development of these students in line with the governmental Policy.
- j) Other incidental matters pertaining to the subject.

